

Permit Terms & Conditions

Traffic & Parking Management Beresford Area (Zone D) Parking Management Scheme (PMS) Season Permit Information Sheet Valid From 1st April 2012 Including Terms And Conditions

Permits are valid for private motor cars (and private light goods) ONLY. The council takes no responsibility for any loss or damage to vehicles or contents.

No permit will be issued unless the application form is completed.

Application forms are available from, **Department for Place, The Civic Centre, Victoria Avenue, Southend-on-Sea, Essex. SS2 6ER**

Applications by post must be accompanied by a completed application form, copies of the valid documents and the appropriate method of payment, payable to Southend-on-Sea Borough Council. Applications must be sent or returned in person to **Enterprise, Tourism and The Environment, The Civic Centre, Victoria Avenue, Southend-on-Sea, Essex. SS2 6ER**. ***Please Note** cash is **NOT** accepted as a method of payment.

The Following Tickets are available:

Residents Permit*

Valid for use in roads **A,B,C,E** - Resident Permit Holder Only bays
Can be purchased as an annual ticket valid for 12 months from the date of issue.

Carer's Permit*

Valid for use in roads **A,B,C,E** - Resident Permit Holder Only bays
Can be purchased as an annual ticket valid for 12 months from the date of issue.

Visitors Permit**/**

Valid for use in roads **A,B,C,E** - Resident Permit Holder Only bays
Can be purchased as book of 20 daily vouchers costing £5 for each book.

* IT IS AN OFFENCE TO ALLOW SOMEONE ELSE TO USE ANY PERMIT ISSUED TO YOU

** Visitor Permits are NOT for resale. Anyone caught selling on these permits will be liable for prosecution and /or a Fine

Scale of Charges

Valid Period	Residents	Business/Commuter	£5
Annually (12 months)	1st Permit - £15 2nd Permit - £15 3rd Permit - £30 4th Permit - £50	£250	Max Cost £5

Car Parking Categories

- A. Arnold Avenue*
- B. Beach Road*
- C. Beresford Road*
- D. Burdett Road*
- E. Burnaby Road*

*Permits of any type are only applicable during the hours of prohibition **9.00am-9.00pm Daily**

N.B The onus to renew a permit rests with the applicant

Applicants are reminded that the Council may require an applicant (or permit holder) to produce to an officer of the Council such evidence in respect of an application (or a permit already granted) as they may reasonably call for to verify particulars supplied. The Council may withdraw a permit if it appears to them that any of the particulars supplied are untrue or false.

Please note: failure to enclose the required documents will delay your application. A false statement may render an applicant liable to prosecution.

Please keep this copy for your information

Corporate Director, Department for Place: Andrew Lewis

Including Terms And Conditions of Purchase & Use

1. Annual permits are NOT valid for use in any other zone or Pay and Display area within the Borough.
2. The permits must be displayed at all times whilst the vehicle is parked in a the Parking Management Scheme (PMS) zone.
3. All permits are issued only for the use on the vehicle bearing the registration given on the application form. If you change your vehicle you must take the windscreen portion of the current permit to the Civic Centre to be changed by the Parking Management team along with the documentation for the new vehicle showing the registration to the appropriate address.
4. The Council reserves the right at any time to vary parking areas in each category, to withdraw facilities at any parking areas, to restrict and expand the hours of the parking during which permits may be used. The issue of permits does not reserve or guarantee a parking space within a set location within the zone.
5. **Visitor Permits**
 - i) Visitor permits are not for re-sale by residents and must be provided free of charge to residents visitors. Abuse of visitor permits may lead to a refusal for further permit purchases from Southend Borough Council.
 - ii) Visitors Permits are valid for a single use of one day per vehicle. Permits can NOT be used over several vehicles or more than one day.
 - iii) Visitors Parking permits are available for use in all Resident Permit Holders Only bays in the roads under the **Beresford Area (Zone D)** Parking Management Scheme and operating during the prohibition of the Zone **9.00am - 9:00pm Daily**.
 - iv) The Visitor Permit must be placed on the dashboard in clear view of the windscreen ensuring all details are visible from the outside of the vehicle.
 - v) The issue of the voucher does not guarantee the availability of a space nor does it render the Councils liability in respect of loss or damage to any vehicle or the contents or fittings of any such vehicle.
 - vi) You may be liable for a Penalty Charge Notice (PCN) if you:
 - Fail to display a valid voucher.
 - Fail to park within the markings of the bay.
 - Fail to fill in the visitor permit correctly and fully.
 - If the permit has been previously used and any previous information erased or changed for re-use.
6. In the event of a permit no longer being required it may be surrendered for refund (see note 7). Refunds are calculated by the number of complete months outstanding, less an admin charge of £5 (see scale below). The permit must be surrendered to the Parking Management Team. A refund will not be authorised without a returned permit.

Full Month Outstanding	Business & Commuter Permit	Residents 1 st & 2 nd Permit	Residents 3 rd Permit	Residents 4 th Permit
11	£224.17	£8.75	£22.50	£40.83
10	£203.33	£7.50	£20.00	£36.67
9	£182.50	£6.25	£17.50	£32.50
8	£161.67	£5.00	£15.00	£28.33
7	£140.83	£3.75	£12.50	£24.17
6	£120.00	£2.50	£10.00	£20.00
5	£99.17	£1.25	£7.50	£15.83
4	£78.33	n/a	£5.00	£11.67
3	£57.50	n/a	£2.50	£7.50
2	£36.67	n/a	n/a	£3.33
1	£15.63	n/a	n/a	n/a

7. In such cases where an invalid or illegal permit is being used a Penalty Charge Notice (PCN) will be issued.
8. Responsibility for renewal of a permit rests with the applicant. Failure to renew by the due date or to pay the appropriate parking charge may result in the issue of a Penalty Charge Notice.
9. Failure to comply with the parking regulations or the requirements detailed in this sheet may result in the issue of a Penalty Charge Notice or the withdrawal of a permit.
10. If a permit holder moves outside of the area the permit will no longer be valid for use and may be surrendered for refund (see note 6).
11. Permits are only valid in this area, you cannot use the permits in the town centre or seafront pay and display area.
12. Permits will only be valid for the vehicle registration shown on the permit.
13. Any permit issued by the Council is in respect of the said vehicle that such issue and any subsequent issue of a permit is conditional upon surrendering to the Council the said permit on the happening of one of the following events:
 - i. The applicant ceases to reside, commute within which the permit is issued;
 - ii. The applicant ceases to own the vehicle specified in this application;
 - iii. The vehicle specified in this application is adapted in such a manner that it exceeds 2.3m in height; or
 - iv. The applicant is issued with a duplicate permit.
14. If residents/business permits are lost or damaged the applicant will incur a £5 admin charge for a duplicate to be re-issued.
15. If visitor books are lost or damaged applicant will have to pay for the visitor permits books again in full. You will be required to sign an indemnity form.
16. The applicant undertakes to inform the council immediately any of the events in sub paragraphs 15i, 15ii, 15iii, 15iv. (above) have occurred.
17. The validity of any permit is conditional on it being displayed in the front or near-side of the window of the vehicle so that the details on the front of the permit are clearly visible from the outside of the vehicle.
18. The signed application declares the information given by the applicant in the application form is correct. The content of any application must be true and accurate to the best of the applicant's knowledge and belief and the applicant understands and accepts that if they have stated information